

**ELK TOWNSHIP
COMMITTEE MEETING MINUTES
May 1, 2014**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Spring at 7:30PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

ROLL CALL: Present were: Mr. Barbaro, Mr. Poisker, Ms. Yenner, Mayor Spring, Mr. Considine, CFO, Mrs. Pine, Township Clerk, and Mr. Alice, Township Solicitor. Mr. Marchei and Chief DeFalco were absent.

Approval of minutes of April 15, 2014 Work Session

Motion by Mr. Poisker to approve the minutes of April 15, 2014, seconded by Ms. Yenner, all were in favor motion carried.

COMMITTEE REPORTS

Ms. Yenner stated Recreation put on a fabulous Easter Egg Hunt. There were over 100 children present. James Rambo donated a trailer for a hay ride. Susie Q made balloon animals. The weather was perfect and everyone had a great time.

The committee is planning to have a Fall Festival. If anyone would like to help they are more than welcome to come out to a recreation meeting.

Mr. Poisker reported that Economic Development meets next week.

Baseball is in full swing as well as spring soccer. Fall soccer registration dates are on the marquee sign.

Mayor Spring stated opening day for Baseball was a very nice event.

POLICE CHIEF REPORT

Mayor Spring read the police report. The police department responded to 607 calls for service in the month of April, 7 motor vehicle crashes with 4 injuries, issued 145 motor vehicle summons and made 11 arrests.

FIRE DEPARTMENT REPORT

There were no reports at this time.

PUBLIC PORTION on Agenda Items only.

Motion by Ms. Yenner to open the meeting to the public, seconded by Mr. Poisker, all were in favor, motion carried.

Mayor Spring asked if anyone had any questions, comments or concerns on the items on the agenda to come forward at this time.

No one came forward.

Motion by Ms. Yenner to close the public portion, seconded by Mr. Poisker, all were in favor, motion carried.

RESOLUTIONS

RESOLUTION R-39-2014

**RESOLUTION APPROVING THE IMPROVEMENT BOND ESTIMATE AND AUTHORIZING
PERFORMANCE GUARANTEES AND INSPECTION ESCROW FOR AURA, L.L.C., PHASE 1
SECTION 1, FOR SITE WORK AND OTHER IMPROVEMENTS AFFECTING THE PARCEL
KNOWN AS BLOCK 29 LOTS 16, 17, 17.02, 20 & 24 ON THE OFFICIAL TAX MAP OF ELK
TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY**

RESOLUTION R-40-2014

RESOLUTION APPROVING THE IMPROVEMENT BOND ESTIMATE AND AUTHORIZING PERFORMANCE GUARANTEES AND INSPECTION ESCROW FOR AURA, L.L.C., PHASE 1 SECTION 2, FOR SITE WORK AND OTHER IMPROVEMENTS AFFECTING THE PARCEL KNOWN AS BLOCK 29 LOTS 16, 17, 17.02, 20 & 24 ON THE OFFICIAL TAX MAP OF ELK TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

RESOLUTION R-41-2014

RESOLUTION APPROVING THE IMPROVEMENT BOND ESTIMATE AND AUTHORIZING PERFORMANCE GUARANTEES AND INSPECTION ESCROW FOR AURA, L.L.C., PHASE 1 SECTION 3, FOR SITE WORK AND OTHER IMPROVEMENTS AFFECTING THE PARCEL KNOWN AS BLOCK 29 LOTS 16, 17, 17.02, 20 & 24 ON THE OFFICIAL TAX MAP OF ELK TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

Motion by Mr. Poisker, seconded by Mayor Spring to adopt and approve Resolutions 39-41, upon roll call motion carried.

Roll Call:	Mr. Barbaro	Yes
	Mr. Poisker	Yes
	Ms. Yenner	Yes
	Mayor Spring	Yes

RESOLUTION R-42-2014

EMERGENCY TEMPORARY RESOLUTION PRIOR TO FINAL ADOPTION OF THE BUDGET TOWNSHIP OF ELK COUNTY OF GLOUCESTER

Motion by Mr. Poisker, seconded by Mr. Barbaro to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Barbaro	Yes
	Mr. Poisker	Yes
	Ms. Yenner	Yes
	Mayor Spring	Yes

APPROVAL OF SOCIAL PERMIT

Elk Township Little League – May 10, 2014 – Ferrell Fire House

Motion by Mr. Poisker, seconded by Ms. Yenner to approve the Social Permit for Elk Township Little League, all were in favor, motion carried.

TOPIC: Gloucester County Farmland Preservation, Director of Land Preservation, Ken Atkinson was present to explain to committee the Planning Incentive Grant for Elk Township. Mr. Atkinson explained that the Gloucester County Farmland Preservation Program has achieved great success, especially in Elk Township. Elk Township has 38 permanently preserved farms consisting of 3165 acres. This constitutes 20% of the total amount of preserved farmland throughout all of Gloucester County. Elk Township currently has \$750,000 in funding available through the State Agriculture Development Committee (SADC). Elk Township created and approved a Municipal Farmland Preservation Plan in 2010, which identified targeted areas the township wanted preservation activities to happen. This funding is available through the township's Municipal Planning Incentive Grant (PIG) which is also a part of the Farmland Preservation Plan. Mr. Atkinson further explained the rules of the SADC the preservation program is administered by the municipality, which means eligible applicants interested in the preservation program contact the township to initiate the process. The township would also be responsible for the completion of all professional work necessary to reach settlement on each farm and is also required to provide 20% of the final acquisition cost. The township has not been able to administer the PIG Program and is in danger of losing the funding.

Gloucester County is currently processing 4 Farmland Preservation applications for properties in Elk Township that are in the preservation target areas. The SADC has indicated since the county is already processing these applications they have the ability to utilize Elk Township's designated PIG fund to help

off-set a portion of the acquisition costs for each property. There are many benefits of the county handling this; the township will not lose the funding and it will help the county to stretch their preservation dollars for other projects. The township would not be required to pay for any appraisals, surveys or title work expenses. The county would like the township committee to consider adopting a resolution to initiate this matter. This agreement would only apply to the current \$750,000 in funding. Utilization of future funding would be subject to further discussion. This will not guarantee the preservation of the farms the county has applications for at this time. This action will give the county the ability to utilize the funding in the effort to have the current applications complete the preservation process.

Mr. Poisker is a big advocate for preservation. He would like to know how large the lot size for dwelling needs to be. Mr. Atkinson explained if property is over 100 acres it is eligible for residential dwelling site opportunity. It is an area where a future house can be constructed. There are exception areas where a house can be constructed and is not in the preserved area. The exception area can be on any size farm. The county encourages the use of the exception area.

Mr. Poisker asked if there are specific banks that are recommended for lending for preservation. Mr. Atkinson stated they do not recommend any lenders, however, the local banks are more likely to lend. Mr. Atkinson also stated that there is no future funding coming from the state.

Mr. Poisker is in favor of the county taking over the administration.

Mr. Considine stated he does not see a down side to the county taking this, the county will complete all the paper work and there will be no cost to the township.

Ms. Yenner would like to hear from the public. She feels this is a fantastic idea.

GLOUCESTER COUNTY REPRESENTATIVE, David Lubelski, was present if there were any questions for the county.

Mr. Poisker asked about the address changes and the update of the GPS systems.

Mr. Lubelski, stated that is a private sector issue and there is nothing that can be done to push the issue.

PUBLIC PORTION:

Motion by Mr. Barbaro to open the meeting to the public, seconded by Mr. Poisker, all were in favor, motion carried.

Mayor Spring asked if anyone had any questions, comments or concerns agenda to come forward at this time.

George Hubbs, 607 Aura Rd., thinks the township should pass the resolution for the county to take over the administration of the Farmland Preservation Grant. If it is not passed the township will end up spending money in the long run.

Steve Hawk, 890 Elk Rd., has a farm in preservation and is trying to sell his farm. Buyers are having a very difficult time obtaining long term financing. Elmer Bank has offered funding with a 5 year balloon payment. He would like to know if he can subdivide the house from the farm. Mr. Atkinson stated it may be possible if his agreement allows for severability.

James Rambo, 603 Aura Rd., has land in the preservation program and the county has been very upfront with him during the process. He stated there are banks out there that will work with people. He would like to see the township move forward with this program with the county.

Carolyn Sammons, 431 Union St., asked what is going on with the JIF. She has not heard any reports on what is going on. There was a mix up with the names. Mr. Marchei is our Fund Commissioner and there was a problem, that he was getting credit for attending for Clayton and not Elk. The problem has been corrected.

Lori Murray, 655 Elk Rd., stated there are a lot of speeders on Elk Rd., and there is a passing zone in front of her house. She would like to know if there is a way to have the passing zone moved and/or

have the speed limit lowered. It was explained the complaint would need to come from the police department to the county engineer. Ms. Murray will speak to the police chief.

Mike Pantaleo, 106 Millstone Way, would like to thank the committee for the snow removal in Hampton Hills. It was a tough winter and plowing was responsive. Mr. Poisker directed the thank you to the public works department.

Motion by Mr. Poisker to close the public portion, seconded by Ms. Yenner, all were in favor, motion carried.

Committee further discussed adopting and approving a resolution on the Farmland Preservation Program. The motion can be made and the resolution can be memorialized at the work session.

Resolution R-43-2014 – Assigning Municipal Planning Incentive Grant Funds for the Purchase of Development Easements

Motion by Ms. Yenner, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Barbaro	Yes
	Mr. Poisker	Yes
	Ms. Yenner	Yes
	Mayor Spring	Yes

PAY BILLS:

Motion by Mr. Poisker to Pay the Bills, seconded by Ms. Yenner, upon roll call motion was carried.

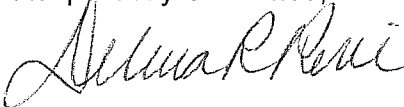
Roll Call:	Mr. Barbaro	Yes
	Mr. Poisker	Yes
	Ms. Yenner	Yes
	Mayor Spring	Yes

Mr. Poisker asked where the township stands with the hiring of a part/time public works employee. Spring sports are in full swing and the grass is growing and we have had problems keeping up with that in the past. Mr. Spring spoke with Mr. Marchei and he plans to get in touch with Mr. Barbaro to decide on who to interview.

Mrs. Pine announced the township shred day yielded 3300 pounds of paper and 5 skids of E-waste were collected for recycling. This Saturday, May 3rd is the annual clean up dumpster day.

Motion by Mr. Barbaro to adjourn, seconded by Mr. Poisker, all were in favor, the meeting was adjourned at 8:18PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC
Township Clerk

RESOLUTION R-39-2014

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK APPROVING THE IMPROVEMENT BOND ESTIMATE AND AUTHORIZING PERFORMANCE GUARANTEES AND INSPECTION ESCROW FOR AURA, L.L.C., PHASE 1-SECTION 1 FOR SITE WORK AND OTHER IMPROVEMENTS AFFECTING THE PARCEL KNOWN AS BLOCK 29, LOTS 16, 17, 17.02, 20 & 24 ON THE OFFICIAL TAX MAP OF ELK TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

WHEREAS, via Resolution No. 2011-13, the Elk Township Planning Board granted the conversion of the Age Restricted Project, known as Camelot or The Grande at Elk, to a Market Rate Project Pursuant to NJSA 45:22A-46-3 for a project by the Applicant, Aura, L.L.C., for Block 29, Lots 16, 17, 17.02, 20 & 24 on the Official Elk Township Tax Map; and

WHEREAS, the Planning Board Engineer, Stan M. Bitgood, of Federici & Akin, P. A., has provided an Improvement Cost Estimate dated March 27, 2014 for the proposed improvements and calculated engineering escrow fees for the related work and improvements based on the submitted Overall Development and Sectioning Plan submitted by Consulting Engineer Services revised 12/13/2013; and

WHEREAS, the Elk Township Planning Board Engineer has estimated that a Performance Guarantee in the amount of \$1,237,398.00 is required to secure the satisfactory installation of those improvements as reflected in its Improvement Cost Estimate dated March 27, 2014 (consisting of 4 pages), attached hereto as Exhibit "A"; and

WHEREAS, the Planning Board Engineer, in its revised letter dated March 27, 2014 to the Township Clerk, attached hereto as "Exhibit A", recommends that the Applicant provide certain bond and escrow amounts for the site improvements and engineering escrow fees as follows:

A.	Performance Bond Amount	\$1,237,398.00
B.	Cash Bond Amount (10% of Performance Guarantee)	\$ 123,739.80
C.	Escrow Amount	\$ 51,558.25

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Elk as follows:

1. The Improvement Bond Estimate and escrow fees described herein are hereby approved and accepted, and the Township Clerk may hereby accept said inspection escrow and place same on account for the Applicant.

2. The said applicant shall post the required Performance Guarantees and inspection escrow as set forth above, and as set forth in the Planning Board Engineer's revised letter dated March 27, 2014, attached hereto as "Exhibit A".

3. The Performance Guarantees shall be in the amounts set forth above in the form of an Irrevocable Standby Letter of Credit (Performance) as required by N.J.A.C. 5:36-4.3 issued by a financial institution licensed to do business in New Jersey by the State of New Jersey, Department of Banking and Insurance, or a Performance Surety Bond as required by N.J.A.C. 5:36-4.1, issued by an approved surety company listed with the State of New Jersey, Department of Banking and Insurance.

4. The approval granted herein is given and relies upon all representations made by the Applicant, including drawing, plans and other application materials filed in connection with this Applicant and those items specifically referred to upon receiving final approval by the Elk Township Planning Board. Should said representations and/or supporting documents by the Applicant prove erroneous, inaccurate, or otherwise misleading, the Township Committee reserves the right to revoke the approval granted herein and direct the Construction Official of Elk Township to issue stop work orders until such time as new, adequate Performance


Guarantees are submitted to and approved by Committee after review by the Elk Township Planning Board Engineer and the Township Attorney.

5. The approval granted herein is further subject to and contingent upon the Applicant obtaining all necessary approvals from any governmental or other entity from whom approval is necessary for the development of the subdivision. No construction permits shall be issued until the Applicant delivers to the Construction Official of Elk Township a written list of approvals required by this paragraph. This list shall describe the nature of the approval required, from what Agency the approval is required and whether said approval has been obtained or an application is pending. Certified copies of approval obtained shall be attached to the list. In the event that approvals required in this paragraph have not been obtained, the Construction Official shall not issue any construction permits for the aforesaid project until such approvals have been obtained and certified copies of the approval delivered to Construction Official who shall attach said approvals to the list provided by the Applicant. In the event it is determined that approvals required pursuant to this paragraph were not listed or not obtained by the Applicant, upon determining the need for said approvals, the Construction Official is hereby authorized to issue stop work orders until said necessary approvals have been obtained and certified copies delivered to the Construction Official as an accurate and comprehensive representation of those approvals.

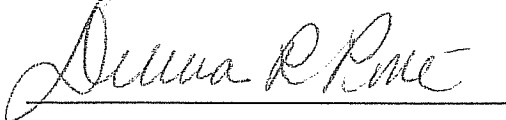
6. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Applicant, the Elk Township Planning Board, the Elk Township Engineer, the Elk Township Treasurer and the Elk Township Construction Official.

ADOPTED at a regular meeting of the Elk Township Committee held on May 1, 2014.

TOWNSHIP OF ELK


PATRICK M. SPRING, Mayor

ATTEST:



DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Barbaro	✓			
Marchei				✓
Poisker	✓			
Spring	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on May 1, 2014 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE
Township Clerk



**FEDERICI & AKIN, P.A.
CONSULTING ENGINEERS**

Joseph P. Federici, Jr., P.E., P.P.
President
Douglas E. Akin, P.L.S., P.P.
Vice President
Bret T. Yates
Director of Marketing

307 Greentree Road
Sewell, New Jersey 08080
(856) 589-1400; Fax (856) 582-7976

March 11, 2014
Rev. March 27, 2014
File No. 14054

Township of Elk
680 Whig Lane Road
Monroeville, NJ 08343

Att: Ms. Debbie Pine, R.M.C., Municipal Clerk

Re: **Aura LLC, Phase 1, - Section 1**
Aura-Richwood Road
Performance Guarantee Estimate

Dear Ms. Pine:

The developer of the referenced subdivision must post an acceptable performance guaranty with the Township for the site and utility improvements to be constructed as part of this project. A copy of the construction guarantee estimate is enclosed. The estimate should be attached to and referenced in the performance guarantee. The amount of the guarantee is tabulated below.

Performance Guaranty Amount

Section	Estimated Construction Costs	20 % Contingencies	Guarantee Amount
Site	\$1,031,164.00	\$206,233.00	\$1,237,398.00

The form of the performance guaranty shall be subject to the review and approval of the Township Solicitor.

The developer is also required to deposit funds in an escrow account to cover the costs of inspection for the project. Pursuant to N.J.S.A. 40:55D-53h, the estimated fees are equal to five percent (5%) of the estimated cost of the improvements to be constructed. For this project the estimated inspection fee is calculated as tabulated below.

Estimated Total Inspection Fees & Deposits

Section	Estimated Construction Costs	Inspection Fees (5% of Const. Costs)	Inspection Deposits
Site	\$1,031,165.00	\$51,558.25	\$12,889.56

When the inspection fees are \$10,000 or greater fees may, at the option of the developer, be paid in four installments. Each amount deposited by the developer shall be twenty-five percent (25%) of the estimated total inspection fees. The above table shows these deposit amounts. When the balance in the escrow account drops to ten percent (10%) of the estimated total inspection fees, the developer shall make additional deposits of twenty-five percent (25%) of those fees. Again, the above table shows the required deposit amounts. Pursuant to the Municipal Land Use Law, the municipal engineer shall not conduct any inspections, except safety inspections, if sufficient funds to pay for those inspections are not on deposit.

If you have any questions regarding this issue, please contact this office.

Very truly yours,

FEDERICI & AKIN, P.A.
Planning Board Engineers

Stan M. Bitgood

Stan M. Bitgood, P.E., C.M.E.

enc: Performance Guarantee Estimate, 3/27/14

ccw: Anna Foley, Land Use Secretary
John Alice, Esq., Township Solicitor
Joan Adams, Esq., Planning Board Solicitor
Robert Swartz, Esq.; Applicant's Attorney
Michael Canuso, Aura LLC, Applicant



FEDERICI & AKIN, P.A.
CONSULTING ENGINEERS

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307 Greentree Road
Sewell, New Jersey 08080
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3/27/2014
File # 14054

Performance Guarantee Estimate
Aura Phase 1 - Section 1
Block 29, Lots 16, 17, 17.02, 20 & 24
Township of Elk, Gloucester County, New Jersey

Item	Description	Quantity	Unit	Price	Total Price
A. Site Preparation					
1	Site Clearing and Rough Grading	12	AC	\$2,000.00	\$23,840.00
2	Basin Excavation	14645	CY	\$8.00	\$117,160.00
				Subtotal:	\$141,000.00
Roadway					
1	HMA Surface Course, 12.5M64, 1.5" Thick	4,500	SY	\$6.50	\$29,250.00
2	HMA Base Course, 19M64, 4.5" Thick	4,500	SY	\$16.00	\$72,000.00
3	Dense Graded Aggregate, 6" Thick	4,500	SY	\$8.00	\$36,000.00
4	Granite Block Curb	1,408	LF	\$30.00	\$42,225.00
5	Handicap Ramps	14	Unit	\$1,200.00	\$16,800.00
6	Concrete Sidewalk, 6" Thick Reinforced	80	SY	\$75.00	\$6,000.00
7	Concrete Sidewalk, 4" Thick	895	SY	\$50.00	\$44,750.00
8	Concrete Driveway Apron, 6" Thick	80	SY	\$80.00	\$6,400.00
9	Traffic Signs	19	Unit	\$160.00	\$3,040.00
10	Street Name Signs	2	Unit	\$175.00	\$350.00
11	Pavement Striping (4" Wide)	91	LF	\$0.50	\$45.50
12	Painted Crosswalk (6Ft. Wide)	225	LF	\$4.00	\$900.00
13	Painted Stop Bar (24" Wide)	5	Unit	\$55.00	\$275.00
14	Painted Traffic Arrows w/"ONLY"	4	Unit	\$50.00	\$200.00
15	Basin Access Road, 6" Thick Concrete w/Reinf.	59	SY	\$80.00	\$4,720.00
16	Basin Access Road, 6" Thick DGA w/2" Topsoil	271	SY	\$11.00	\$2,981.00
				Subtotal:	\$265,936.50
C. Storm Sewer					
1	Type "A" Inlet	10	Unit	\$2,200.00	\$22,000.00
2	Type "B" Inlet	14	Unit	\$3,200.00	\$44,800.00
3	15" HDPE Pipe	118	LF	\$35.00	\$4,130.00
4	15" Reinforced Concrete Pipe	467	LF	\$37.00	\$17,279.00
5	15" Class V Reinforced Concrete Pipe	281	LF	\$42.00	\$11,802.00
6	18" Reinforced Concrete Pipe	483	LF	\$40.00	\$19,320.00
7	24" Reinforced Concrete Pipe	147	LF	\$47.00	\$6,909.00
8	24" Class IV Reinforced Concrete Pipe	92	LF	\$52.00	\$4,784.00
9	24" HDPE Pipe	353	LF	\$50.00	\$17,650.00
10	30" Reinforced Concrete Pipe	214	LF	\$70.00	\$14,980.00
11	36" Reinforced Concrete Pipe	281	LF	\$90.00	\$25,290.00
12	19"X30" Elliptical Reinforced Concrete Pipe	178	LF	\$80.00	\$14,240.00
13	24"X38" Elliptical Reinforced Concrete Pipe	137	LF	\$95.00	\$13,015.00
14	Storm Manhole	5	Unit	\$1,800.00	\$9,000.00
15	Outfall Structure	3	Unit	\$5,000.00	\$15,000.00
16	Concrete Headwall	13	Unit	\$3,200.00	\$41,600.00
17	Rip Rap Apron	58.8	CY	\$50.00	\$2,940.00
18	Preformed Scour Hole	25.2	CY	\$50.00	\$1,260.00
19	Sediment Trap	38	CY	\$45.00	\$1,710.00
20	SC250 Turf Reinforced Mat	125	SY	\$8.00	\$1,000.00
21	K-5 Sand (Basin A1 & A2)	445	CY	\$40.00	\$17,800.00
22	Aerator Complete w/Electrical Power	1	LS	\$10,000.00	\$10,000.00
				Subtotal:	\$316,509.00

D. Site Improvements					
1	Topsoil, 6" Thick	9000	SY	\$2.50	\$22,500.00
2	Seed and Fertilize	50870	SY	\$1.00	\$50,870.00
3	Mulch, Hay or Straw	50870	SY	\$0.75	\$38,152.50
4	3 Ft. High Post and Rail Fence (Entrance)	1168	LF	\$8.50	\$9,928.00
5	3 Ft. High Post and Rail Fence w/Wire Mesh	1770	LF	\$15.00	\$26,550.00
6	12' Wide Gate (Basin)	2	Unit	\$800.00	\$1,600.00
7	Recreation equipment (prorated to sections 1-8)	0.125	LS	\$100,000.00	\$12,500.00
Subtotal:					\$162,100.50
E. Erosion Control Measures					
1	Silt Fence	3360	LF	\$4.00	\$13,440.00
2	Reinforced Silt Fence	2613	LF	\$6.00	\$15,678.00
3	Straw Mulch Erosion Blanket	988	SY	\$5.00	\$4,940.00
4	Inlet Protection	24	Unit	\$100.00	\$2,400.00
5	Construction Entrance	1	Unit	\$2,200.00	\$2,200.00
6	Shoreline Wave Protection	170	CY	\$50.00	\$8,500.00
7	Floating Turbidity Barrier	1	Unit	\$500.00	\$500.00
8	Dewatering	1	LS	\$30,000.00	\$30,000.00
Subtotal:					\$77,658.00
F. Landscaping					
1	Large Deciduous Trees	85	Unit	\$300.00	\$25,500.00
2	Small Deciduous Trees	52	Unit	\$225.00	\$11,700.00
3	Evergreen Trees	110	Unit	\$150.00	\$16,500.00
4	Shrubs	268	Unit	\$50.00	\$13,400.00
5	Wildflower Meadow	1.23	AC	\$700.00	\$861.00
Subtotal:					\$67,961.00
Construction Estimate:					\$1,031,165.00
Plus 20 % Contingency:					\$206,233.00

Amount of Performance Bond to be Posted: **\$1,237,398.00**

Escrow Requirements (5% of Construction Estimate) **\$51,558.25**

Minimum Escrow Deposit Amounts **\$12,889.56**

Stan M. Bitgood

Stan M. Bitgood, P.E., C.M.E.
Elk Township Engineer

RESOLUTION R-40-2014

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK APPROVING THE IMPROVEMENT BOND ESTIMATE AND AUTHORIZING PERFORMANCE GUARANTEES AND INSPECTION ESCROW FOR AURA, L.L.C., PHASE 1-SECTION 2 FOR SITE WORK AND OTHER IMPROVEMENTS AFFECTING THE PARCEL KNOWN AS BLOCK 29, LOTS 16, 17, 17.02, 20 & 24 ON THE OFFICIAL TAX MAP OF ELK TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

WHEREAS, via Resolution No. 2011-13, the Elk Township Planning Board granted the conversion of the Age Restricted Project, known as Camelot or The Grande at Elk, to a Market Rate Project Pursuant to NJSA 45:22A-46-3 for a project by the Applicant, Aura, L.L.C., for Block 29, Lots 16, 17, 17.02, 20 & 24 on the Official Elk Township Tax Map; and

WHEREAS, the Planning Board Engineer, Stan M. Bitgood, of Federici & Akin, P. A., has provided an Improvement Cost Estimate dated March 27, 2014 for the proposed improvements and calculated engineering escrow fees for the related work and improvements based on the submitted Overall Development and Sectioning Plan submitted by Consulting Engineer Services revised 12/13/2013; and

WHEREAS, the Elk Township Planning Board Engineer has estimated that a Performance Guarantee in the amount of \$388,441.80 is required to secure the satisfactory installation of those improvements as reflected in its Improvement Cost Estimate dated March 27, 2014 (consisting of 4 pages), attached hereto as Exhibit "A"; and

WHEREAS, the Planning Board Engineer, in its revised letter dated March 27, 2014 to the Township Clerk, attached hereto as "Exhibit A", recommends that the Applicant provide certain bond and escrow amounts for the site improvements and engineering escrow fees as follows:

A.	Performance Bond Amount	\$ 388,441.80
B.	Cash Bond Amount (10% of Performance Guarantee)	\$ 38,844.18
C.	Escrow Amount	\$ 16,185.08

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Elk as follows:

1. The Improvement Bond Estimate and escrow fees described herein are hereby approved and accepted, and the Township Clerk may hereby accept said inspection escrow and place same on account for the Applicant.

2. The said applicant shall post the required Performance Guarantees and inspection escrow as set forth above, and as set forth in the Planning Board Engineer's revised letter dated March 27, 2014, attached hereto as "Exhibit A".

3. The Performance Guarantees shall be in the amounts set forth above in the form of an Irrevocable Standby Letter of Credit (Performance) as required by N.J.A.C. 5:36-4.3 issued by a financial institution licensed to do business in New Jersey by the State of New Jersey, Department of Banking and Insurance, or a Performance Surety Bond as required by N.J.A.C. 5:36-4.1, issued by an approved surety company listed with the State of New Jersey, Department of Banking and Insurance.

4. The approval granted herein is given and relies upon all representations made by the Applicant, including drawing, plans and other application materials filed in connection with this Applicant and those items specifically referred to upon receiving final approval by the Elk Township Planning Board. Should said representations and/or supporting documents by the Applicant prove erroneous, inaccurate, or otherwise

misleading, the Township Committee reserves the right to revoke the approval granted herein and direct the Construction Official of Elk Township to issue stop work orders until such time as new, adequate Performance Guarantees are submitted to and approved by Committee after review by the Elk Township Planning Board Engineer and the Township Attorney.

5. The approval granted herein is further subject to and contingent upon the Applicant obtaining all necessary approvals from any governmental or other entity from whom approval is necessary for the development of the subdivision. No construction permits shall be issued until the Applicant delivers to the Construction Official of Elk Township a written list of approvals required by this paragraph. This list shall describe the nature of the approval required, from what Agency the approval is required and whether said approval has been obtained or an application is pending. Certified copies of approval obtained shall be attached to the list. In the event that approvals required in this paragraph have not been obtained, the Construction Official shall not issue any construction permits for the aforesaid project until such approvals have been obtained and certified copies of the approval delivered to Construction Official who shall attach said approvals to the list provided by the Applicant. In the event it is determined that approvals required pursuant to this paragraph were not listed or not obtained by the Applicant, upon determining the need for said approvals, the Construction Official is hereby authorized to issue stop work orders until said necessary approvals have been obtained and certified copies delivered to the Construction Official as an accurate and comprehensive representation of those approvals.

6. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Applicant, the Elk Township Planning Board, the Elk Township Engineer, the Elk Township Treasurer and the Elk Township Construction Official.

ADOPTED at a regular meeting of the Elk Township Committee held on May 1, 2014.

TOWNSHIP OF ELK


PATRICK M. SPRING, Mayor

ATTEST:


DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Barbaro	✓			
Marchei				✓
Poisker	✓			
Spring	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on May 1, 2014 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE
Township Clerk



FEDERICI & AKIN, P.A.
CONSULTING ENGINEERS

Joseph P. Federici, Jr., P.E., P.P.
President
Douglas E. Akin, P.L.S., P.P.
Vice President

Bret T. Yates
Director of Marketing

307 Greentree Road
Sewell, New Jersey 08080
(856) 589-1400; Fax (856) 582-7976

March 11, 2014
Rev March 27, 2014
File No. 14054

Township of Elk
680 Whig Lane Road
Monroeville, NJ 08343

Att: Ms. Debbie Pine, R.M.C., Municipal Clerk

Re: **Aura LLC, Phase 1, - Section 2**
Aura-Richwood Road
Performance Guarantee Estimate

Dear Ms. Pine:

The developer of the referenced subdivision must post an acceptable performance guaranty with the Township for the site and utility improvements to be constructed as part of this project. A copy of the construction guarantee estimate is enclosed. The estimate should be attached to and referenced in the performance guarantee. The amount of the guarantee is tabulated below.

Performance Guaranty Amount

Section	Estimated Construction Costs	20 % Contingencies	Guarantee Amount
Site	\$323,701.50	\$64,740.30	\$388,441.80

The form of the performance guaranty shall be subject to the review and approval of the Township Solicitor.

The developer is also required to deposit funds in an escrow account to cover the costs of inspection for the project. Pursuant to N.J.S.A. 40:55D-53h, the estimated fees are equal to five percent (5%) of the estimated cost of the improvements to be constructed. For this project the estimated inspection fee is calculated as tabulated below.

Estimated Total Inspection Fees & Deposits

Section	Estimated Construction Costs	Inspection Fees (5% of Const. Costs)	Inspection Deposits
Site	\$323,701.50	\$16,185.08	\$4,046.27

When the inspection fees are \$10,000 or greater fees may, at the option of the developer, be paid in four installments. Each amount deposited by the developer shall be twenty-five percent (25%) of the estimated total inspection fees. The above table shows these deposit amounts. When the balance in the escrow account drops to ten percent (10%) of the estimated total inspection fees, the developer shall make additional deposits of twenty-five percent (25%) of those fees. Again, the above table shows the required deposit amounts. Pursuant to the Municipal Land Use Law, the municipal engineer shall not conduct any inspections, except safety inspections, if sufficient funds to pay for those inspections are not on deposit.

If you have any questions regarding this issue, please contact this office.

Very truly yours,

FEDERICI & AKIN, P.A.
Planning Board Engineers

Stan M. Bitgood

Stan M. Bitgood, P.E., C.M.E.

enc: Performance Guarantee Estimate, 3/27/14

ccwe: Anna Foley, Land Use Secretary
John Alice, Esq., Township Solicitor
Joan Adams, Esq., Planning Board Solicitor
Robert Swartz, Esq.; Applicant's Attorney
Michael Canuso, Aura LLC, Applicant



**FEDERICI & AKIN, P.A.
CONSULTING ENGINEERS**

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President
Douglas E. Akin, P.L.S., P.P.
Vice President

Bret T. Yates
Director of Marketing

307 Greentree Road
Sewell, New Jersey 08080
(856) 589-1400; Fax (856) 582-7976

3/10/2014
File # 14054

**Performance Guarantee Estimate
Aura Phase 1 - Section 2
Block 29, Lots 16, 17, 17.02, 20 & 24
Township of Elk, Gloucester County, New Jersey**

Item	Description	Quantity		Unit Price		Total Price
A. Site Preparation						
1	Site Clearing and Rough Grading	1.868	AC	\$2,000.00	\$3,736.00	
2	Basin excavation	12,618	CY	\$8.00	\$100,944.00	
Subtotal:					\$104,680.00	
Roadway						
1	HMA Surface Course, 12.5M64, 1.5" Thick	2,170	SY	\$6.50	\$14,105.00	
2	HMA Base Course, 19M64, 4.5" Thick	2,170	SY	\$16.00	\$34,720.00	
3	Dense Graded Aggregate, 6" Thick	2,170	SY	\$8.00	\$17,360.00	
4	Granite Block Curb	1,210	LF	\$30.00	\$36,300.00	
5	Handicap Ramps	4	Unit	\$1,200.00	\$4,800.00	
6	Concrete Sidewalk, 6" Thick Reinforced	115	SY	\$75.00	\$8,625.00	
7	Concrete Sidewalk, 4" Thick	425	SY	\$50.00	\$21,250.00	
8	Concrete Driveway Apron, 6" Thick	156	SY	\$80.00	\$12,480.00	
9	Asphalt Recreation Path, 6 ft. Wide, 3" Thick	604	SY	\$11.00	\$6,644.00	
10	Traffic Signs	4	Unit	\$160.00	\$640.00	
11	Street Name Signs	1	Unit	\$175.00	\$175.00	
12	Painted Crosswalk (6Ft. Wide)	60	LF	\$4.00	\$240.00	
13	Painted Stop Bar (24" Wide)	1	Unit	\$55.00	\$55.00	
Subtotal:					\$157,394.00	

D. Site Improvements					
1	Topsoil, 6" Thick	6790	SY	\$3.50	\$23,765.00
2	Seed and Fertilize	6790	SY	\$1.00	\$6,790.00
3	Mulch, Hay or Straw	6790	SY	\$0.75	\$5,092.50
4	Recreation equipment (prorated to sections 1-8)	0.125	LS	\$100,000.00	\$12,500.00
Subtotal:					\$48,147.50
E. Erosion Control Measures					
1	Silt Fence	320	LF	\$4.00	\$1,280.00
Subtotal:					\$1,280.00
F. Landscaping					
1	Large Deciduous Trees	24	Unit	\$300.00	\$7,200.00
5	Street Lights	2	Unit	\$2,500.00	\$5,000.00
Subtotal:					\$12,200.00
Construction Estimate:					\$323,701.50
Plus 20 % Contingency:					\$64,740.30

Amount of Performance Bond to be Posted:	\$388,441.80
Escrow Requirements (5% of Construction Estimate)	\$16,185.08
Minimum Escrow Deposit Amounts	\$4,046.27

Stan M. Bitgood

Stan M. Bitgood, P.E, C.M.E.
Elk Township Engineer

RESOLUTION R-41-2014

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK APPROVING THE IMPROVEMENT BOND ESTIMATE AND AUTHORIZING PERFORMANCE GUARANTEES AND INSPECTION ESCROW FOR AURA, L.L.C., PHASE 1-SECTION 3 FOR SITE WORK AND OTHER IMPROVEMENTS AFFECTING THE PARCEL KNOWN AS BLOCK 29, LOTS 16, 17, 17.02, 20 & 24 ON THE OFFICIAL TAX MAP OF ELK TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

WHEREAS, via Resolution No. 2011-13, the Elk Township Planning Board granted the conversion of the Age Restricted Project, known as Camelot or The Grande at Elk, to a Market Rate Project Pursuant to NJSA 45:22A-46-3 for a project by the Applicant, Aura, L.L.C., for Block 29, Lots 16, 17, 17.02, 20 & 24 on the Official Elk Township Tax Map; and

WHEREAS, the Planning Board Engineer, Stan M. Bitgood, of Federici & Akin, P. A., has provided an Improvement Cost Estimate dated March 27, 2014 for the proposed improvements and calculated engineering escrow fees for the related work and improvements based on the submitted Overall Development and Sectioning Plan submitted by Consulting Engineer Services revised 12/13/2013; and

WHEREAS, the Elk Township Planning Board Engineer has estimated that a Performance Guarantee in the amount of \$553,636.80 is required to secure the satisfactory installation of those improvements as reflected in its Improvement Cost Estimate dated March 27, 2014 (consisting of 4 pages), attached hereto as Exhibit "A"; and

WHEREAS, the Planning Board Engineer, in its revised letter dated March 27, 2014 to the Township Clerk, attached hereto as "Exhibit A", recommends that the Applicant provide certain bond and escrow amounts for the site improvements and engineering escrow fees as follows:

A.	Performance Bond Amount	\$ 553,636.80
B.	Cash Bond Amount (10% of Performance Guarantee)	\$ 55,363.68
C.	Escrow Amount	\$ 23,068.20

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Elk as follows:

1. The Improvement Bond Estimate and escrow fees described herein are hereby approved and accepted, and the Township Clerk may hereby accept said inspection escrow and place same on account for the Applicant.
2. The said applicant shall post the required Performance Guarantees and inspection escrow as set forth above, and as set forth in the Planning Board Engineer's revised letter dated March 27, 2014, attached hereto as "Exhibit A".
3. The Performance Guarantees shall be in the amounts set forth above in the form of an Irrevocable Standby Letter of Credit (Performance) as required by N.J.A.C. 5:36-4.3 issued by a financial institution licensed to do business in New Jersey by the State of New Jersey, Department of Banking and Insurance, or a Performance Surety Bond as required by N.J.A.C. 5:36-4.1, issued by an approved surety company listed with the State of New Jersey, Department of Banking and Insurance.
4. The approval granted herein is given and relies upon all representations made by the Applicant, including drawing, plans and other application materials filed in connection with this Applicant and those items specifically referred to upon receiving final approval by the Elk Township Planning Board. Should said representations and/or supporting documents by the Applicant prove erroneous, inaccurate, or otherwise


misleading, the Township Committee reserves the right to revoke the approval granted herein and direct the Construction Official of Elk Township to issue stop work orders until such time as new, adequate Performance Guarantees are submitted to and approved by Committee after review by the Elk Township Planning Board Engineer and the Township Attorney.

5. The approval granted herein is further subject to and contingent upon the Applicant obtaining all necessary approvals from any governmental or other entity from whom approval is necessary for the development of the subdivision. No construction permits shall be issued until the Applicant delivers to the Construction Official of Elk Township a written list of approvals required by this paragraph. This list shall describe the nature of the approval required, from what Agency the approval is required and whether said approval has been obtained or an application is pending. Certified copies of approval obtained shall be attached to the list. In the event that approvals required in this paragraph have not been obtained, the Construction Official shall not issue any construction permits for the aforesaid project until such approvals have been obtained and certified copies of the approval delivered to Construction Official who shall attach said approvals to the list provided by the Applicant. In the event it is determined that approvals required pursuant to this paragraph were not listed or not obtained by the Applicant, upon determining the need for said approvals, the Construction Official is hereby authorized to issue stop work orders until said necessary approvals have been obtained and certified copies delivered to the Construction Official as an accurate and comprehensive representation of those approvals.


6. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Applicant, the Elk Township Planning Board, the Elk Township Engineer, the Elk Township Treasurer and the Elk Township Construction Official.

ADOPTED at a regular meeting of the Elk Township Committee held on May 1, 2014.

TOWNSHIP OF ELK


PATRICK M. SPRING, Mayor

ATTEST:


DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Barbaro	✓			
Marchei				✓
Poisker	✓			
Spring	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on May 1, 2014 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE
Township Clerk



FEDERICI & AKIN, P.A.
CONSULTING ENGINEERS

Joseph P. Federici, Jr., P.E., P.P.
President
Douglas E. Akin, P.L.S., P.P.
Vice President

Bret T. Yates
Director of Marketing

307 Greentree Road
Sewell, New Jersey 08080
(856) 589-1400; Fax (856) 582-7976

R-41-2014

March 11, 2014
Rev March 27, 2014
File No. 14054

Township of Elk
680 Whig Lane Road
Monroeville, NJ 08343

Att: Ms. Debbie Pine, R.M.C., Municipal Clerk

Re: **Aura LLC, Phase 1, - Section 3**
Aura-Richwood Road
Performance Guarantee Estimate

Dear Ms. Pine:

The developer of the referenced subdivision must post an acceptable performance guaranty with the Township for the site and utility improvements to be constructed as part of this project. A copy of the construction guarantee estimate is enclosed. The estimate should be attached to and referenced in the performance guarantee. The amount of the guarantee is tabulated below.

Performance Guaranty Amount

Section	Estimated Construction Costs	20 % Contingencies	Guarantee Amount
Site	\$461,364.00	\$92,272.80	\$553,636.80

The form of the performance guaranty shall be subject to the review and approval of the Township Solicitor.

The developer is also required to deposit funds in an escrow account to cover the costs of inspection for the project. Pursuant to N.J.S.A. 40:55D-53h, the estimated fees are equal to five percent (5%) of the estimated cost of the improvements to be constructed. For this project the estimated inspection fee is calculated as tabulated below.

Estimated Total Inspection Fees & Deposits

Section	Estimated Construction Costs	Inspection Fees (5% of Const. Costs)	Inspection Deposits
Site	\$461,364.00	\$23,068.20	\$5,767.05

When the inspection fees are \$10,000 or greater fees may, at the option of the developer, be paid in four installments. Each amount deposited by the developer shall be twenty-five percent (25%) of the estimated total inspection fees. The above table shows these deposit amounts. When the balance in the escrow account drops to ten percent (10%) of the estimated total inspection fees, the developer shall make additional deposits of twenty-five percent (25%) of those fees. Again, the above table shows the required deposit amounts. Pursuant to the Municipal Land Use Law, the municipal engineer shall not conduct any inspections, except safety inspections, if sufficient funds to pay for those inspections are not on deposit.

If you have any questions regarding this issue, please contact this office.

Very truly yours,

FEDERICI & AKIN, P.A.
Planning Board Engineers

Stan M. Bitgood

Stan M. Bitgood, P.E., C.M.E.

enc: Performance Guarantee Estimate, 3/27/14

cc: Anna Foley, Land Use Secretary
John Alice, Esq., Township Solicitor
Joan Adams, Esq., Planning Board Solicitor
Robert Swartz, Esq.; Applicant's Attorney
Michael Canuso, Aura LLC, Applicant



**FEDERICI & AKIN, P.A.
CONSULTING ENGINEERS**

Joseph P. Federici, Jr., P.E., P.P.
President
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Vice President

Bret T. Yates
Director of Marketing

307 Greentree Road
Sewell, New Jersey 08080
(856) 589-1400; Fax (856) 582-7976

3/10/2014
File # 14054

**Performance Guarantee Estimate
Aura Phase 1 - Section 3
Block 29, Lots 16, 17, 17.02, 20 & 24
Township of Elk, Gloucester County, New Jersey**

Item	Description	Quantity	Unit	Price	Total Price
A. Site Preparation					
1	Site Clearing and Rough Grading	2,828	AC	\$2,000.00	\$5,656.00
2	Basin Excavation	12,618	CY	\$8.00	\$100,944.00
Subtotal:					\$106,600.00
Roadway					
1	HMA Surface Course, 12.5M64, 1.5" Thick	2,075	SY	\$6.50	\$13,487.50
2	HMA Base Course, 19M64, 4.5" Thick	2,075	SY	\$16.00	\$33,200.00
3	Dense Graded Aggregate, 6" Thick	2,075	SY	\$8.00	\$16,600.00
4	Granite Block Curb	1,240	LF	\$30.00	\$37,200.00
5	Handicap Ramps	0	Unit	\$1,200.00	\$0.00
6	Concrete Sidewalk, 6" Thick Reinforced	125	SY	\$75.00	\$9,375.00
7	Concrete Sidewalk, 4" Thick	150	SY	\$50.00	\$7,500.00
8	Concrete Driveway Apron, 6" Thick	168	SY	\$80.00	\$13,440.00
9	Traffic Signs	2	Unit	\$160.00	\$320.00
Subtotal:					\$131,122.50
C. Storm Sewer					
1	Type "A" Inlet	4	Unit	\$2,200.00	\$8,800.00
2	Type "B" Inlet	9	Unit	\$3,200.00	\$28,800.00
3	15" Reinforced Concrete Pipe	265	LF	\$37.00	\$9,805.00
4	15" Class V Reinforced Concrete Pipe	279	LF	\$42.00	\$11,718.00
5	18" Reinforced Concrete Pipe	178	LF	\$40.00	\$7,120.00
6	18" Class V Reinforced Concrete Pipe	168	LF	\$44.00	\$7,392.00
7	24" Reinforced Concrete Pipe	347	LF	\$47.00	\$16,309.00
8	30" Reinforced Concrete Pipe	286	LF	\$70.00	\$20,020.00
9	36" Reinforced Concrete Pipe	224	LF	\$90.00	\$20,160.00
10	Storm Manhole	2	Unit	\$1,800.00	\$3,600.00
Subtotal:					\$133,724.00

D. Site Improvements					
1	Topsoil, 6" Thick	10250	SY	\$3.50	\$35,875.00
2	Seed and Fertilize	10250	SY	\$1.00	\$10,250.00
3	Mulch, Hay or Straw	10250	SY	\$0.75	\$7,687.50
4	Recreation equipment (prorated to sections 1-8)	0.125	LS	\$100,000.00	\$12,500.00
Subtotal:					\$66,312.50
E. Erosion Control Measures					
1	Reinforced Silt Fence	480	LF	\$6.00	\$2,880.00
2	Inlet Protection	13	Unit	\$100.00	\$1,300.00
3	Dewatering	1	LS	\$5,000.00	\$5,000.00
Subtotal:					\$9,180.00
F. Landscaping					
1	Large Deciduous Trees	30	Unit	\$300.00	\$9,000.00
2	Small Deciduous Trees	1	Unit	\$225.00	\$225.00
3	Evergreen Trees	1	Unit	\$150.00	\$150.00
4	Shrubs	1	Unit	\$50.00	\$50.00
5	Street Lights	2	Unit	\$2,500.00	\$5,000.00
Subtotal:					\$14,425.00
Construction Estimate:					\$461,364.00
Plus 20 % Contingency:					\$92,272.80

Amount of Performance Bond to be Posted:	\$553,636.80
Escrow Requirements (5% of Construction Estimate)	\$23,068.20
Minimum Escrow Deposit Amounts	\$5,767.05

Stan M. Bitgood

Stan M. Bitgood, P.E., C.M.E.
Elk Township Engineer

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSEN
Barbaro	<input checked="" type="checkbox"/>			
Marchei	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
Poisker	<input checked="" type="checkbox"/>			
Spring	<input checked="" type="checkbox"/>			
Yenner	<input checked="" type="checkbox"/>			

SCHEDULE A

OPERATIONS WITHIN "CAPS"

GENERAL GOVERNMENT

General Administration	
Salaries and Wages	\$15,000.00
Other Expenses	\$1,500.00
Equipment Maintenance	\$1,500.00
Mayor and Township Committee	
Salaries and Wages	\$2,400.00
Other Expenses	\$1,000.00
Municipal Clerk	
Salaries and Wages	\$25,000.00
Other Expenses	\$10,000.00
Elections	
Other Expenses	\$3,500.00
Financial Administration	
Salaries and Wages	\$20,000.00
Other Expenses	\$10,000.00
Audit Fees	
Other Expenses	\$17,000.00
Revenue Administration (Tax Collection)	
Salaries and Wages	\$14,000.00
Other Expenses	\$2,000.00
Liquidation of Tax Title Liens and	
Foreclosed Property	
Other Expenses	\$400.00
Maintenance of Foreclosed Property	
Other Expenses	\$400.00
Tax Map Revisions	\$0.00
Legal Services and Costs	
Salaries and Wages	\$0.00
Other Expenses	\$10,000.00
Engineering Services and Costs	
Salaries and Wages	\$0.00
Other Expenses	\$5,500.00

LAND USE ADMINISTRATION

Municipal Land Use Law (N.J.S.A. 40:55D-1)

Planning Board

Salaries and Wages \$14,000.00

Other Expenses \$6,000.00

Zoning Office

Salaries and Wages \$20,000.00

Other Expenses \$750.00

PUBLIC SAFETY FUNCTIONS

Police

Salaries and Wages \$500,000.00

Other Expenses \$35,000.00

Office of Emergency Management

Salaries and Wages \$1,500.00

Other Expenses \$1,000.00

Aid to Volunteer Fire Companies

Salaries and Wages \$0.00

Other Expenses \$25,000.00

First Aid Organizations - Contributions

\$3,000.00

Uniform Fire Safety Act

(P.L. 1983, C.383)

Salaries and Wages \$0.00

Other Expenses \$0.00

Hepatitis Shots

\$0.00

OSHA (P.L. 1983, Chap 156)

Fire

Other Expenses \$0.00

Prosecutor

Salaries and Wages \$7,500.00

PUBLIC WORKS FUNCTIONS

Road Repairs and Maintenance

Salaries and Wages \$15,000.00

Other Expenses \$10,000.00

Road Signs

Other Expenses \$750.00

Vehicle Maintenance

Other Expenses \$20,000.00

Snow Removal

Salaries and Wages \$2,000.00

Other Expenses \$5,000.00

Solid Waste Collection

Contractual \$60,000.00

State Fees \$0.00

Miscellaneous Other Expenses \$0.00

Public Buildings and Grounds

Salaries and Wages \$0.00

Other Expenses \$10,000.00

HEALTH AND HUMAN SERVICES FUNCTIONS

Public Health Services (Board of Health)	
Other Expenses	\$0.00
Registrar of Vital Statistics	
Other Expenses	\$0.00
Dog Regulation	
Other Expenses	\$0.00
Environmental Commission	
Other Expenses	\$0.00
Economic Development Commission	
Other Expenses	\$0.00
Agriculture Board	
Other Expenses	\$0.00

PARK AND RECREATION FUNCTIONS

Recreation	
Other Expenses	\$900.00
Senior Citizen	
Other Expenses	\$900.00

OTHER COMMON OPERATING FUNCTIONS

Accumulated Leave Compensation	\$0.00
Celebration of Public Event, Anniversary or Holiday	
Other Expenses	\$0.00

SOLID WASTE DISPOSAL COSTS

Gloucester County Improvement Authority -	
County Landfill Tipping Fees	\$36,000.00

UTILITY AND BULK PURCHASES

Street Lighting	\$3,200.00
Electricity	\$20,000.00
Telephone	\$10,000.00
Gas (Natural or Propane)	\$8,000.00
Gasoline	\$20,000.00
Lease Purchase Eastern Energy	\$0.00

MUNICIPAL COURT

Salaries and Wages	\$35,000.00
Other Expenses	\$7,700.00
Public Defender	
Salaries and Wages	\$0.00
Other Expenses	\$5,000.00

UNIFORM CONSTRUCTION CODE - APPROPRIATIONS

OFFSET BY DEDICATED REVENUES (NJAC 5:23-4.17)

State Uniform Construction Code	
(NJSA 52:27D-120)	
Construction Code Officials	
Salaries and Wages	\$20,000.00
Other Expenses	\$2,000.00

STATUTORY EXPENDITURES

Statutory Expenditures:	
Contribution to:	
Social Security System (O.A.S.I.)	\$35,000.00
Unemployment Compensation Insurance	\$0.00

INSURANCE

Liability Insurance	\$24,000.00
Worker Compensation Insurance	\$45,000.00
Group Insurance Plan for Employees	\$200,000.00

OPERATIONS EXCLUDED FROM "CAPS"

STATUTORY EXPENDITURES

Statutory Expenditures:

Contribution to:

Public Employee's Retirement System	\$1,889.00
Police & Firemen's Retirement System	\$6,752.00

INTERLOCAL MUNICIPAL SERVICE AGREEMENTS

Municipal Alliance Program - Interlocal

Service Agreement - Municipal Share

Borough of Newfield/Clayton - Court Reimbursement

Municipal Court

Salaries and Wages	\$118,016.00
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BONDS, NOTES AND INTEREST

Bond Principal	\$50,000.00
Interest on Bonds	\$23,500.00
Interest on BANS	\$10,500.00
Ban Principal	\$65,000.00

\$1,624,057.00

BILL APPROVAL

May 1, 2014

Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT

1) DocuVault	14-00105	\$750.00
2) Elk Township	14-00354	\$66,856.59
3) State of NJ Division of Pensions	14-00361	\$32,743.66
4) Gloucester County Treasurer	14-00311	\$561,822.27
5) Gloucester County Library	14-00312	\$40,242.11

DOG ACCOUNT:

1) Gloucester County Times	14-00368	\$624.00
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RECREATION OPERATING:

1) Christine Yenner		\$31.17
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ELMER ESCROW:

1) Adams and Adams	14-00347	\$1,455.00
2) Bach Associates	14-00363	\$2,497.50
3) Fralinger Engineering	14-00362	\$2,223.84
4) Federici & Akin, PA	14-00375	\$6,476.00

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Batch Id: SC Batch Type: C Batch Date: 05/01/14 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq
PO #	Enc Date	Item Description		Description				
14-00346	05/01/14	A0055 ADAMS & ADAMS		JOAN ADAMS ESQ.				
	04/18/14	1 GENERAL PLANNING	150.00	4-01- -023-232	Budget	Aprv	37	
			<u>150.00</u>	LEGAL COSTS				
14-00359	05/01/14	A0057 ANJEC		PO BOX 157				
	04/23/14	1 2014 MEMBERSHIP	290.00	4-01- -041-226	Budget	Aprv	49	
			<u>290.00</u>	DUES				
14-00376	05/01/14	A0221 DONALD ASH		721 NEWPORT DRIVE				
	04/30/14	1 SHRED DAY	100.00	G-01- -120-101	Budget	Aprv	61	
			<u>100.00</u>	CLEAN COMMUNITIES				
14-00345	05/01/14	A0260 ATLANTIC CITY ELECTRIC		5 COLLINS DRIVE				
	04/18/14	1 STREET LIGHTS	15.23	4-01- -037-222	Budget	Aprv	31	
14-00345	04/18/14	2 STREET LIGHTS	5.86	STREET LIGHTING EXPENSE	Budget	Aprv	32	
14-00345	04/26/14	3 STREET LIGHTS	72.55	4-01- -037-222	Budget	Aprv	33	
14-00345	04/26/14	4 STREET LIGHTS	12.40	STREET LIGHTING EXPENSE	Budget	Aprv	34	
14-00345	04/26/14	5 ELECTRIC	1,715.44	4-01- -037-223	Budget	Aprv	35	
14-00345	04/26/14	6 ELECTRIC	752.00	ELECTRICITY	Budget	Aprv	36	
			<u>2,573.48</u>	ELECTRICITY				
14-00358	05/01/14	A0359 AUTO SHINE CAR WASH		300 NORTH BLACK HORSE PIK				
	04/23/14	1 MARCH SERVICE	67.00	4-01- -029-225	Budget	Aprv	48	
			<u>67.00</u>	MISCELLANEOUS				
14-00321	05/01/14	B0263 BROWNELLS, INC.		200 SOUTH FRONT STREET				
	04/12/14	1 AR-15 PINS	60.37	4-01- -029-236	Budget	Aprv	11	
14-00321	04/12/14	2 EAR PLUGS,FRONT SIGHT, PLATE	81.50	EQUIPMENT & SUPPLIES	Budget	Aprv	12	
			<u>141.87</u>	EQUIPMENT & SUPPLIES				
14-00317	05/01/14	C0033 CAPITOL CLEANERS		12 N. ACADEMY STREET				
	04/12/14	1 MARCH UNIFORM CLEANING	805.55	4-01- -029-234	Budget	Aprv	7	
			<u>805.55</u>	UNIFORM CLEANING				
14-00323	05/01/14	C0065 CHIEF SUPPLY		PO BOX 602763				
	04/12/14	1 DURA MAX 8	77.79	4-01- -029-233	Budget	Aprv	15	

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Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
14-00323	04/12/14	2 FLYWEIGHT 8 ULTRA	125.38	UNIFORM ALLOWANCE 4-01- -029-233	Budget	Aprv	16
14-00323	04/12/14	3 RANGE RUNNER 6 BOOT	141.99	UNIFORM ALLOWANCE 4-01- -029-233	Budget	Aprv	17
14-00323	04/12/14	4 ACADIA 8 BOOT	287.00	UNIFORM ALLOWANCE 4-01- -029-233	Budget	Aprv	18
14-00323	04/29/14	5 DURA MAX 8	77.79	UNIFORM ALLOWANCE 4-01- -029-233	Budget	Aprv	19
			<u>554.37</u>	UNIFORM ALLOWANCE			
14-00379	05/01/14 04/30/14	C0149 STEPHEN CONSIDINE 1 SHRED DAY	75.00	G-01- -120-101 CLEAN COMMUNITIES	Budget	Aprv	64
			<u>75.00</u>				
14-00338	05/01/14 04/15/14	C0167 COMCAST 1 MONTHLY 09508-729998-01-0	135.55	4-01- -037-224 TELEPHONE	Budget	Aprv	23
			<u>135.55</u>				
13-00441	05/01/14 01/01/14	D0150 DELSEA REGIONAL HIGH SCHOOL 12 MAY 14	228,338.00	ATTN: BOARD OFFICE 4-01- -905-002 REGIONAL SCHOOL TAXES	Budget	Aprv	1
			<u>228,338.00</u>				
14-00209	05/01/14 03/04/14	D0365 DOCUVAULT DELAWARE VALLEY,LLC 1 MONTHLY	65.00	PO BOX 176 G-01- -120-101 CLEAN COMMUNITIES	Budget	Aprv	3
			<u>65.00</u>				
14-00355	05/01/14 04/23/14	E0050 EAGLE POINT GUN 1 AMMO	462.45	T.J. MORRIS & SON 4-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	42
			<u>462.45</u>				
14-00374	05/01/14 04/29/14	F0253 FEDERICI & AKIN, PA 1 STREET OPENING	312.50	307 GREENTREE ROAD 4-01- -905-010 ROAD OPENING "ESCROW" TYPE	Budget	Aprv	60
			<u>312.50</u>				
14-00360	05/01/14 04/26/14	F0290 ANNA FOLEY 1 TRAVEL REIMBURSEMENT	32.48	4-01- -011-253 MILEAGE & EXPENSES	Budget	Aprv	50
			<u>32.48</u>				
14-00246	05/01/14 03/16/14	F0310 FLEET SAFETY EQUIPMENT 1 PROGARD_TO	335.95	5090 WILFONG STREET 4-01- -029-225 MISCELLANEOUS	Budget	Aprv	5
14-00246	03/16/14	2 SHIPPING	65.00	4-01- -029-225 MISCELLANEOUS	Budget	Aprv	6
			<u>400.95</u>				

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Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
14-00341	05/01/14 04/18/14	G0264 GLOUCESTER COUNTY 1 SALT AND BRINE 12/8-3/24/14	480.00	DEPT. OF PUBLIC WORKS 3-01- -036-222	Budget	Aprv	26
14-00341	04/18/14	2 SALT AND BRINE 12/8-3/24/14	9,971.00	SNOW REMOVAL EXPENSE 4-01- -036-222	Budget	Aprv	27
			10,451.00	SNOW REMOVAL EXPENSE			
14-00369	05/01/14 04/29/14	G0300 GLOUCESTER COUNTY TIMES 1 PROFESSIONAL SERVICES	100.08	309 S. BROAD STREET 4-01- -043-228	Budget	Aprv	51
14-00369	04/29/14	2 RES 10-2014	105.84	ADVERTISEMENTS 4-01- -043-228	Budget	Aprv	52
14-00369	04/29/14	3 RES 11-2014	34.56	ADVERTISEMENTS 4-01- -043-228	Budget	Aprv	53
14-00369	04/29/14	4 XMAS TREE PICKUP	312.00	ADVERTISEMENTS 4-01- -043-228	Budget	Aprv	54
14-00369	04/29/14	5 LICQUER LICENSE	321.12	ADVERTISEMENTS 4-01- -043-228	Budget	Aprv	55
14-00369	04/29/14	6 PLANNING BOARD	73.44	ADVERTISEMENTS 4-01- -023-228	Budget	Aprv	56
14-00369	04/29/14	7 PLANNING BOARD	30.24	ADVERTISEMENTS 4-01- -023-228	Budget	Aprv	57
			977.28	ADVERTISEMENTS			
14-00370	05/01/14 04/29/14	G0713 GIRL SCOUT TROOP #64022 1 TRASH CLEAN UP	500.00	G-01- -120-101 CLEAN COMMUNITIES	Budget	Aprv	58
			500.00				
14-00339	05/01/14 04/18/14	H0176 HERITAGE BUSINESS SYSTEMS, INC. 1 COPY CHARGE	72.29	1263 GLEN AVENUE 4-01- -011-333	Budget	Aprv	24
			72.29	GENERAL ADMIN - EQUIP. MAINT.			
14-00378	05/01/14 04/30/14	H0350 STEVEN HUGHES 1 SHRED DAY	100.00	G-01- -120-101 CLEAN COMMUNITIES	Budget	Aprv	63
			100.00				
14-00336	05/01/14 04/15/14	H176 THOMAS G. HEIM 1 JUDGE COVERAGE 4/15/14	200.00	14 HARRISON STREET 4-01- -050-225	Budget	Aprv	21
			200.00	MISCELLANEOUS			
14-00351	05/01/14 04/21/14	M0018 MAJESTIC OIL COMPANY, INC. 1 4/17-UNLEADED	874.01	2104 FAIRFAX AVENUE 4-01- -037-226	Budget	Aprv	39
14-00371	04/29/14	1 4/24 UNLEADED	1,049.30	GASOLINE/DIESEL 4-01- -037-226	Budget	Aprv	59
			1,923.31	GASOLINE/DIESEL			

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Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
14-00377	05/01/14 04/30/14	M0035 DAVID L. MCCREERY 1 SHRED DAY	100.00 <u>100.00</u>	THIS IS 1099 TRANSACTION G-01- -120-101 CLEAN COMMUNITIES	Budget	Aprv	62
14-00380	05/01/14 04/30/14	M0951 FRANK MESSINA 1 SHRED DAY	62.50 <u>62.50</u>	G-01- -120-101 CLEAN COMMUNITIES	Budget	Aprv	65
14-00382	05/01/14 04/30/14	M0952 MIKE MANGIARACINA 1 SHRED DAY	25.00 <u>25.00</u>	G-01- -120-101 CLEAN COMMUNITIES	Budget	Aprv	67
14-00342	05/01/14 04/18/14	P0347 PIONEER TRUCK SALES, INC. 1 ROAD SERVICE- 88 FORD F700	142.50 <u>142.50</u>	PO BOX 261 4-01- -061-236 PUB WORKS VEHICLE MAINT-MINOR	Budget	Aprv	28
14-00348	05/01/14 04/21/14	P0362 LOUIS POLILLO JR. 1 CONSTRUCTION COVERAGE	150.00 <u>150.00</u>	117 HARDING HIGHWAY 4-01- -046-235 CONTRACTUAL - SUBCODE OFFICALS	Budget	Aprv	38
14-00357	05/01/14 04/23/14	P0610 PUBLIC SAFETY OUTFITTERS 1 30 MINUTE FLARES	850.00	545 WOODBURY GLASSBORO RD 4-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	45
14-00357	04/23/14	2 EMERGENCY SUPPLIES	1,713.27	4-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	46
14-00357	04/23/14	3 BATTERIES, THROW BAGS	113.00 <u>2,676.27</u>	4-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	47
14-00318	05/01/14 04/12/14	P0701 PROFESSIONAL PULMONARY SERVICE 1 OXYGEN C AND D TANKS	173.25 <u>173.25</u>	4-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	8
14-00352	05/01/14 04/21/14	P0750 PULINI, INC. 1 CFOLD, TOILET PAPER, TRASH BAGS	371.50 <u>371.50</u>	1100 FERRY AVENUE 4-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	40
14-00320	05/01/14 04/12/14	R0015 R & R RADAR, INC. 1 INSTALL STALKER RADAR	189.00 <u>189.00</u>	PO BOX 401 4-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	10
14-00332	05/01/14 04/12/14	R0600 RUTGERS, THE STATE UNIVERSITY 1 COAH TRAINING PROGRAM	200.00	CENTER FOR GOVT. SERVICES 4-01- -011-225 MISCELLANEOUS	Budget	Aprv	20

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Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
			200.00				
14-00337	05/01/14 04/15/14	S0455 LUZ S. SMITH 1 COURT APRIL	600.00	2835 FRIENDSHIP STREET 4-01- -050-225 MISCELLANEOUS	Budget	Aprv	22
			600.00				
14-00319	05/01/14 04/12/14	S0505 STREICHERS POLICE EQUIPMENT 1 RAIL PANELS	23.97	LB#7873 4-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	9
			23.97				
14-00344	05/01/14 04/18/14	S0600 SOUTHERN PEST CONTROL 1 APRIL SERVICE	48.00	PO BOX 95 4-01- -020-225 MISCELLANEOUS	Budget	Aprv	30
			48.00				
14-00356	05/01/14 04/23/14	T0200 TAG'S AUTO SUPPLY, INC 1 PIN/CLIP, BALL MOUNT	23.68	12 W. HIGH STREET 4-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	43
14-00356	04/23/14	2 FLOOR LINER	129.82	4-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	44
			153.50				
14-00322	05/01/14 04/12/14	T0390 THIS & THAT UNIFORMS 1 PANTS - 20141743	225.00	1500 S. NEW ROAD 4-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	13
14-00322	04/12/14	2 PANTS, SHIRTS, HAT, BADGE HOLDER	165.00	4-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	14
			390.00				
14-00340	05/01/14 04/18/14	T0392 WESLEY TILDEN 1 5 MS OFFICE LICENSES & CABLE	1,696.29	4-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	25
			1,696.29				
13-00442	05/01/14 01/01/14	T0600 TREASURER OF SCHOOL MONEYS 12 MAY 14	201,273.00	ELK TOWNSHIP BOARD OF ED 4-01- -905-001 LOCAL SCHOOL TAXES	Budget	Aprv	2
			201,273.00				
14-00242	05/01/14 03/16/14	U0105 U.S. CAVALRY 1 MAGPUL FORE GRIP	33.87	774206 4-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	4
			33.87				
14-00343	05/01/14 04/18/14	W0080 WARREN'S HARDWARE 1 BULBS	17.45	110 BRIDGETON PIKE 4-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	29
			17.45				
	05/01/14	W0205 WEST GROUP PAYMENT CENTER					

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Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq
PO #	Enc Date	Item	Description		Description				
14-00353	04/21/14	1	ZONING BULLETIN	313.08	4-01- -024-225		Budget	Aprv	41
				<u>313.08</u>	MISCELLANEOUS				
	05/01/14	W0907	TASHON WRIGHT						
14-00381	04/30/14	1	SHRED DAY	62.50	G-01- -120-101		Budget	Aprv	66
				<u>62.50</u>	CLEAN COMMUNITIES				

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	44	67	457,429.76

There are NO errors or warnings in this listing.